

EEMUA Consultant – The Engineering Equipment and Materials Users Association (EEMUA)

Salary	Rate depending on experience.
Location	Working remotely with potentially some face-to-face meetings in the UK and mainland Europe.
Job Type	Consultancy agreement – on a paid for or voluntary basis.
Category	Consultancy.
Sector	EEMUA Operations/Technical Departments.
Capabilities	Taking the lead on various EEMUA activities, projects and tasks.
Job Ref	EC.
Start date	Open. No fixed start date.

EEMUA

Founded in 1950, EEMUA is an established industry association for owners and operators of process plants, power stations and similar facilities – the **users** of engineering equipment and materials. Members also include those involved in design, procurement, maintenance and other plant lifecycle activities. The Association is involved in helping Members to identify, share and communicate good and best practices, and to influence the development, interpretation and practical application of technical regulations and standards. It deals with some of the world's largest industrial companies, and its guidance is recognised as good practice by regulators and legislators across Europe, and further afield.

We are looking to recruit additional EEMUA Consultants to help advance the work of the Association. Successful candidates could be from within Member or Associate companies, or equally from outside EEMUA. The work could include:

- Chairing meetings of a Technical Committee, Technical Forum or Working Group. This may also include preparing and distributing the Agenda, Minutes and associated documents.
- Technical authoring and editing of EEMUA guidance publications to a high standard of accuracy and according to house style. These could be revisions for a forthcoming edition or preparing an entirely new publication. Keeping track of all changes, both suggested and agreed, as well as liaison with a range of stakeholders, are key.

- Representing EEMUA at industry events and delivering presentations on EEMUA topics; for example, on pressure systems.
- Authoring of EEMUA's e-learning modules which are mainly based on EEMUA's publications in specific areas. This work involves the creation of a course outline, a script and assembling the core materials for the associated graphics, images and animations.
- Teaching or assessing one or more of EEMUA's training courses which cover topics such as mechanical integrity and storage tanks. Examples are EEMUA 231 Mechanical Integrity Basics and EEMUA 159 Tank Assessor. In particular, EEMUA is looking to expand its training provision in Dutch, French and German languages.
- Creation of engaging training content, including course materials, such as online video tutorials and scenario-based examination questions.
- Running revision sessions and holding one-to-one tutorial sessions for Learners.
- Contributing feedback to help continuously improve EEMUA's publications, training courses and other activities.

Experience

EEMUA Consultants will typically be expert professional engineers with over 10 years of industrial site experience in a relevant discipline. They are most likely to have acted as a Technical Authority or Subject Matter Expert for their site(s) or organisation and be a Chartered Engineer.

They will have a deep understanding of one or more core topics in industrial engineering, and the associated legislation and regulatory expectations. They will be fully conversant with EEMUA guidelines, industry practices and relevant international standards including ISO, IEC, EN, ASME and API.

For training roles, EEMUA Consultants should have some credible teaching/training experience either in-company, at a higher education establishment or with a training provider. They should be able to guide Learners to understand the learning content in context of their own professional work, to critically reflect on their own work and to understand the assessment process and prepare for it.

The ideal candidate will have the following:

- Excellent communication (including spoken, via email and online meeting software) and interpersonal skills. (Must have).
- Fluent in English (written and spoken). (Must have).
- Excellent attention to detail. (Must have).
- Capability to achieve results through influence, encouragement and teamwork, building effective relationships across a wide range of people and organisations. (Must have).
- Skills in facilitation, project management, and networking (Must have).

- Knowledge and experience of producing engineering guidance, handbooks, and/or training materials, technical publication editing or more general technical writing. (Must have).
- Experience of working in a technical organisation including setting up and running online meetings using Microsoft Teams and/or Cisco WebEx. (Very useful, but not essential).
- Second language of Dutch, French and/or German. (Very useful, but not essential).
- Experience of how a member-driven not-for-profit trade association works. (Useful, but not essential).

What's good about the role

- Huge scope for the individual to gain recognition across industry.
- Opportunity to influence national and international regulation and policies.
- Being part of a successful membership organisation with a strong reputation, consulted by government agencies and regulators, and whose publications often become de facto standards or adopted into national law.